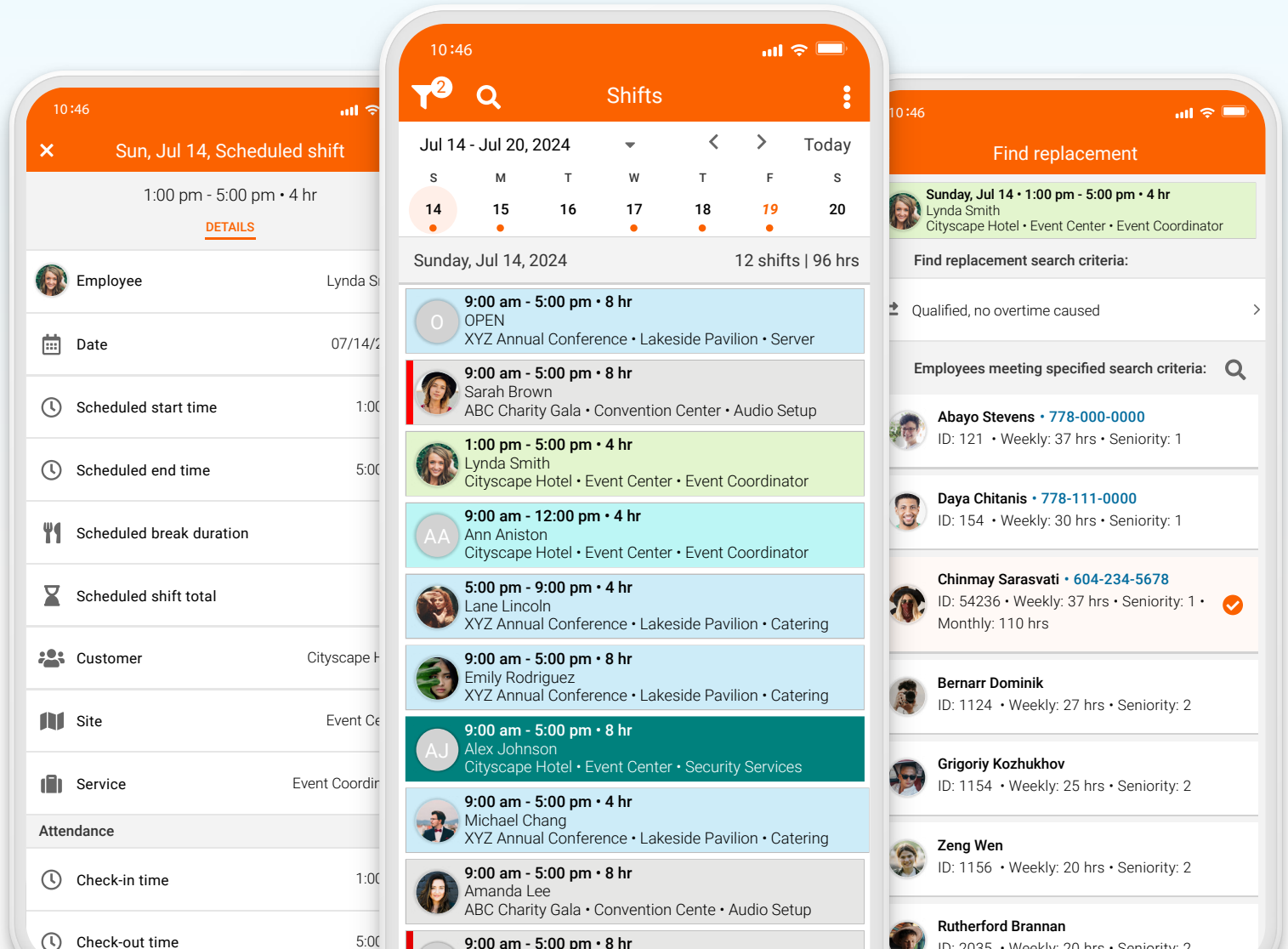




Celayix Manager App

On-the-go schedule management from your phone

The Celayix Manager App gives you 24/7/365 access to your schedule, allowing you to manage it from anywhere, at any time. Take control of shifts, swap employees, find replacements, and contact employees as needed all from within the Manager App.



Key Benefits



24/7/365 team access to schedules, changes, and other shift details.



View your schedule by employee, customer site, or service.

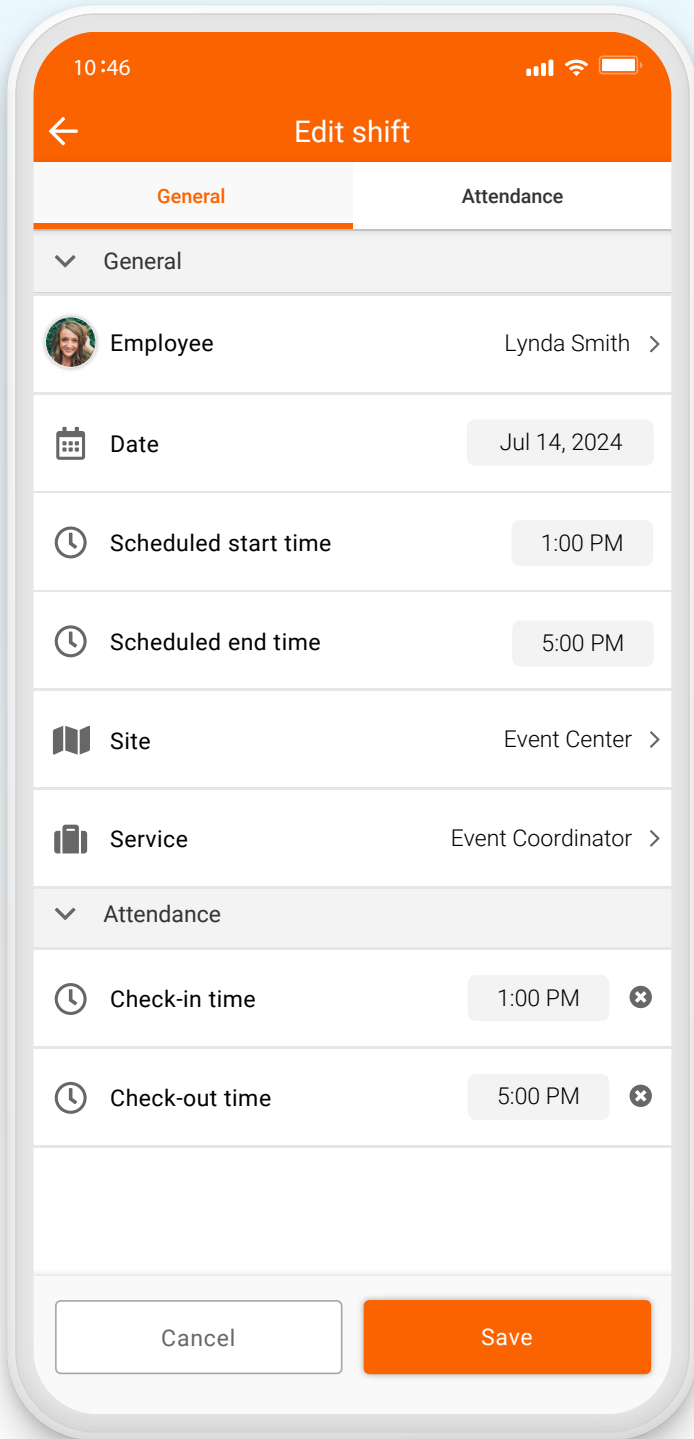


Stay up-to-date with shift status, check-in and out times, and breaks.



Communicate with employees through phone calls, texts, email, or in-app.

Features



Shift Overview

View all current and upcoming shifts at a glance to see who's where, and when



Search with Ease

Use the search function to find a specific shift, or groups of shifts. Search by Employee, Customer, Site, or Service



View Shifts in Detail

Within a shift, you can see everything you need to know including; employee, shift date, shift times, breaks, total shift hours, customer, site, service and status



Edit Shifts

When viewing a shift, you can simply click the edit icon in order to find a replacement employee, change the shift date, or the scheduled start or end time.



View Employee Information

When viewing a shift, you can click the employee's name to see all of their contact information, pay information, and qualification details



Contact Employees

When viewing employee information, you can simply click their contact information to call, text or email them directly from the app



Schedule Colours

Your shift overview will be easy to read thanks to shift colours. Shifts are colour coded based on your branch colours in eTime Xpress

